



Bonner County

Board of Commissioners

Lewis Rich

Cornel Rasor

Mike Nielsen

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

November 29, 2011 - 8:45 AM

Bonner County Administration Bldg.

Third Floor Conference Room

1500 Hwy 2, Suite 308, Sandpoint, ID

On Tuesday, November 29, 2011 the Bonner County Commissioners met for their regularly scheduled meeting. Commissioner Rich and Commissioner Rasor were present; Commissioner Nielsen was absent.

CALL TO ORDER

Chairman Cornel Rasor called the meeting to order at 8:45 a.m.

INVOCATION

Ken Lawrence from the River of Life Church presented the Invocation.

PLEDGE OF ALLEGIANCE

ADOPT ORDER OF THE AGENDA

Chairman Rasor advised of the following changes to the Agenda:

- 1) Add to Consent Agenda under Liquor Licenses – Earth Rhythms Café, Ponderay, ID; and Downtown Crossing, Sandpoint, ID.
- 2) Miscellaneous Add Item #6 – Executive Session under Idaho Code §67-2345 (F) Litigation/ Redistricting Lawsuit (Conference Call @ 10:00 a.m.)

Commissioner Rich made a motion to approve the Order of the Agenda, as amended. Commissioner Rasor stepped down from the Chair and seconded the motion. All in favor. The motion passed.

MEETING UPDATES

Commissioner Rasor: Commissioner Rasor attended a special presentation by Dr. Payne regarding the theory behind Property Rights Council.

PUBLIC COMMENT

Richard Hamacher presented personal notes pertaining to the roads in his area and commented that he was told by Commissioner Nielsen to put items in writing to present to the Board. Commissioner Rasor stated the Board would forward his information to the Road & Bridge department.

CONSENT AGENDA

- 1) Liquor Licenses (11): 2Go Tesoro, Oldtown, ID; Mitchell's, Priest River, ID; Priest Lake Marina, Priest River, ID; Ranch Club Golf Course, Priest River, ID; Sandpoint Gas N Go, Sandpoint, ID; Blanchard Tavern, Blanchard, ID; Your Complete Wine Shoppe, Ponderay, ID; Mitzzy's, Sandpoint, ID; Paul's Chevron, Sandpoint, ID; Exxon Express, Sandpoint, ID; Express Lane, Sandpoint, ID.
- 2) Approval of Bonner County Commissioners' Minutes for October 11, 2011
- 3) Board of Commissioners Meeting Minutes for Planning & Zoning on November 9, 2011

Commissioner Rich made a motion to approve the Consent Agenda. Commissioner Rasor stepped down from the Chair and seconded the motion. All in favor. The motion passed.

SOLID WASTE, WATERWAYS, PARKS & RECREATION and WEEDS – Leslie Marshall

- 1) Updates on Staff, Projects and Departments.

Director Leslie Marshall presented general department updates commenting that tomorrow she will be at the Charter School sharing information with students on Solid Waste operations.

- 2) Discussion/Decision Regarding Naming of the New Transfer Site

Commissioner Rich made a motion to approve the naming of the new transfer site - Crater Valley Transfer Station. Commissioner Rasor stepped down from the Chair and seconded the motion. All in favor. The motion passed.

ROAD & BRIDGE – Ryan Luttmann

- 1) Updates on Staff, Road Districts and Projects.

Director Luttmann provided general department updates.

- 2) Discussion/Decision Regarding ARRA No. 10-RO-110182B1-028 Reimbursement No. 18

Commissioner Rich made a motion to approve payment for ARRA No. 10-RO-110182B1-028 Reimbursement No. 18 in the amount of \$1,106,543.78 and authorize the Chair to sign administratively. Commissioner Rasor stepped down from the Chair and seconded the motion. All in favor. The motion passed.

- 3) Discussion/Decision Regarding RFP for Professional Services for PW-63 W. Shingle Mill Road

Road & Bridge will request proposals for professional services for PW-63 W. Shingle Mill Road which will be due by 3 p.m., December 14, 2011.

EMERGENCY MANAGEMENT – Bob Howard

- 1) Updates on Staff, Projects and Department.

Bob Howard presented the following updates: 2011 Homeland Security Grant Program has been put on hold for further information from Bureau of Homeland Security regarding a risk assessment that is due December 23, 2011; spoke of a meeting with the Sheriff which he obtained a list of equipment for a mobile command center totaling \$16,275, and will follow up with an email to each Commissioner.

2) Discussion/Decision Regarding American Red Cross Shelter Agreement

Commissioner Rich made a motion to approve the American Red Cross Shelter Agreement and allow the Chair to sign administratively. Commissioner Rasor stepped down from the Chair and seconded the motion. All in favor. The motion passed.

PLANNING & ZONING – Clare Marley

1) Department Updates

Clare Marley did not have updates however presented a letter for the Board to sign regarding a Notice of Default to Pend Oreille Bonner Development, LLC.

Commissioner Rich made a motion to approve the letter to Pend Oreille Bonner Development, LLC regarding Western Insurance Company liquidation. Commissioner Rasor stepped down from the Chair and seconded the motion. All in favor. The motion passed

The Board presented Director Clare Marley with a plaque from FEMA and read the letter that accompanied it acknowledging and commending her work and efforts in reducing future flood damage for Bonner County.

SANDPOINT AIRPORT – Jason Hauck/Dave Schuck

2) Discussion/Decision Regarding Budget Transfer, Airport - **Resolution**

Commissioner Rich read the resolution and then made a motion to approve Resolution #11-115 Budget Transfer, Airport. Commissioner Rasor stepped down from the Chair and seconded the motion. All in favor. The motion passed

1) Discussion/Decision Regarding Landlord's Release and Consent

Commissioner Rich made a motion to approve the Landlord's Release and Consent form regarding Panhandle State Bank and its relationship to the FBO and allow the Chair to sign administratively. Commissioner Rasor stepped down from the Chair and seconded the motion. All in favor. The motion passed.

Jason Hauck brought up an issue regarding the water and sewer bill. He asked the Board if they would look into having the billing address changed from the county to SilverWing so that he can receive the bill in a timely manner. Commissioner Rasor stated he would get with Scott to check on this issue.

MISCELLANEOUS BUSINESS

1) Discussion/Decision Regarding Ginno Construction/LCA Architects Proposal of Structural Upgrades to the Bonner County Courthouse

Commissioner Rich made a motion to support the proposal of structural upgrades to the Bonner County Courthouse. Commissioner Rasor stepped down from the Chair and seconded the motion. All in favor. The motion passed.

4) Discussion/Decision Regarding Payment for Claims in Batch #4

	Claims Batch #4	
General Fund	\$	108,437.18
Road & Bridge	\$	49,516.56
Airport	\$	2,838.62
Elections	\$	112.34
Drug Court	\$	121.57
District Court	\$	5,968.01
Fair	\$	19.57
911 Fund	\$	6,516.13
Court Interlock	\$	148.00
Indigent & Charity	\$	38,163.41
Junior College Tuition	\$	2,256.00
Revaluation	\$	1,492.53
Solid Waste	\$	7,475.98
Weeds	\$	374.74
Parks & Recreation	\$	6.62
Justice Fund	\$	28,512.25
Snowmobile Priest Lake	\$	6,414.49
Snowmobile Sandpoint	\$	22.10
Waterways	\$	118.60
Building and Construction	\$	432.57
Grants	\$	2,331,786.24

Total \$ 2,590,733.51

Commissioner Rich made a motion to approve claims in Batch #4. Commissioner Rasor stepped down from the Chair and seconded the motion. All in favor. The motion passed.

5) Discussion/Decision Regarding Payment for Claims EMS in Batch #4

Ambulance District	\$	47,499.20
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Commissioner Rich made a motion to approve claims EMS in Batch #4. Commissioner Rasor stepped down from the Chair and seconded the motion. All in favor. The motion passed.

PERSONNEL – Pam Allen

1) Update on Staff, Human Resource and Risk Management Projects.

Director Allen presented change of status and hire sheets to the Board.

Commissioner Rich made a motion to approve the hires and change of status as presented by Director Allen. Commissioner Rasor stepped down from the Chair and seconded the motion. All in favor. The motion passed.

2) Discussion/Decision Regarding Administration Building Closure, Thursday, December 22, 2011 From 11:30 a.m. – 1:30 p.m. for Staff Holiday Luncheon

Commissioner Rich made a motion to approve the administrating building closure, Thursday, December 22, 2011 from 11:30-1:30 for a staff holiday luncheon. Commissioner Rasor stepped down from the Chair and seconded the motion. All in favor. The motion passed.

3) Discussion/Decision Regarding Second Opinion of Self-Funding Workers Compensation Insurance

Commissioner Rich made a motion to authorize Director Allen to obtain a second opinion of self-funding workers compensation insurance. Commissioner Rasor stepped down from the Chair and seconded the motion. All in favor. The motion passed.

4) Discussion/Decision Regarding Assessor/GIS Job Descriptions

Director Pam Allen discussed job descriptions for the GIS department that she worked on with Dan Spinosa.

Commissioner Rich made a motion to approve the Cartographer, Plat Clerk, and Cadastral Mapping Technician, with all 3 positions under the department head of GIS. Commissioner Rasor stepped down from the Chair and seconded the motion. All in favor. The motion passed.

Director Pam Allen also provided an update regarding the Wellness program as there are some local health clubs willing to offer discounted rates to county employees. She stated she would send out an email notifying employees.

911 DISPATCH – Marcus Robbins

- 1) Updates on Staff, Department, Calls and Projects.
- 2) E-911 Updates.

Director Marcus Robbins presented updates stating Clark Fork issues are resolve; received UHF/VHF licenses for Samuel site; 911 is almost done with AT&T; and the office is running out of space for equipment and will get some estimates to discuss later.

MISCELLANEOUS BUSINESS CONTINUED

6) Executive Session under Idaho Code §67-2345 (F) Litigation/ Redistricting Lawsuit

At 10:00 a.m. Commissioner Rich made a motion to enter into an Executive Session under Idaho Code §67-2345(F) Litigation/Redistricting Lawsuit via conference call with various County Commissioners. Commissioner Rasor stepped down from the Chair and seconded the motion. All in favor: Roll Call: Commissioner Rasor, Aye; Commissioner Rich, Aye. The motion passed.

At 10:39 a.m. Commissioner Rich made a motion to adjourn the Executive Session and reconvene the regular business meeting. Commissioner Rasor stepped down from the Chair and seconded the motion. All in favor. The motion passed.

MISCELLANEOUS BUSINESS CONTINUED

2) Discussion/Decision Regarding Extending Emergency Leave, Clerk's Office

Commissioner Rich made a motion to approve extending a 30 day emergency leave to December 6, 2011 for a Clerk employee as presented by Marie Scott. Commissioner Rasor stepped down from the Chair and seconded the motion. All in favor. The motion passed.

3) Discussion/Decision Regarding Increase in Hours for Clerk Employees Due to Additional Work Load -
Resolution

Commissioner Rich made a motion to support Resolution #11-116 Treasury Appropriations, for reasons stated by the Clerk. Commissioner Rasor stepped down from the Chair and seconded the motion. All in favor. The motion passed.

PERSONNEL – Pam Allen

At 10:51 a.m. Commissioner Rich made a motion to enter into an Executive Session under Idaho Code §67-2345(B) **Personnel/Performance Issue** with Pam Allen and Clare Marley. Commissioner Rasor stepped down from the Chair and seconded the motion. All in favor: Roll Call: Commissioner Rasor, Aye; Commissioner Rich, Aye. The motion passed.

At 11:05 a.m. Commissioner Rich made a motion to adjourn the Executive Session and reconvene the regular business meeting. Commissioner Rasor stepped down from the Chair and seconded the motion. All in favor. The motion passed.

There being no further business to come before the meeting, at 11:06 a.m. Commissioner Rich made a motion to adjourn the business meeting. Commissioner Rasor stepped down from the Chair and seconded the motion. All in favor. The motion passed.

On Wednesday, November 23, 2011, Treasurer Cheryl Piehl met with the Board to discuss the following files: **Approved:** MH54N05W36014NA 2011; MH00123001015AA 2011; RPS0155007013AA 2011; SC*LH000S01670A 2011; RP55N04W176001A 2011; RP55N02W327661A 2011; RP003600010040A 2010; RP019030050020A 2008. **Denied:** RPP00000020770A 2011.

On Wednesday, November 23, 2011, Assistance Director Kevin Rothenberger met with the Board to discuss the following files: **Approved:** 2012-033; 2012-042. **Denied:** 2011-304; 2012-008; 2012-009; 2012-022; 2012-023.

On Wednesday, November 23, 2011 at 2:00 p.m. a Special Meeting was held pursuant to Idaho Code §67-2343(2) to discuss reserves with the Clerk.

On Monday, November 28, 2011 at 6:30 p.m. a Special Meeting was held pursuant to Idaho Code §67-2343(2) for the Board of Commissioners to meet with the Property Rights Council.

ATTEST: Marie Scott, County Clerk

 **VICE CHAIRMAN** By 
Cornel Rasor, Chairman Deputy Clerk