

Bonner County

Board of Commissioners

Lewis Rich

Cornel Rasor

Mike Nielsen

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

November 22, 2011 - 8:45 A.M.
Bonner County Administration Bldg.
Third Floor Conference Room
1500 Hwy 2, Suite 308, Sandpoint, ID

On Tuesday, November 22, 2011 the Bonner County Commissioners met for their regularly scheduled meeting with all three Commissioners present.

CALL TO ORDER

Chairman Cornel Rasor called the meeting to order at 8:46 a.m.

INVOCATION

John Stanton from the 7th Day Adventist Church presented the Invocation.

PLEDGE OF ALLEGIANCE

ADOPT ORDER OF THE AGENDA

Chairman Rasor advised of the following changes to the Agenda:

- 1) Miscellaneous Add Item #7 - Discussion/Decision Regarding Redistricting

Commissioner Nielsen made a motion to approve the Order of the Agenda, as amended. Commissioner Rich seconded the motion. All in favor. The motion passed.

MEETING UPDATES

Commissioner Rich: Commissioner Rich provided updates from attending a recent Sandpoint Airport Advisory Board meeting.

Commissioner Nielsen: Commissioner Nielsen provided updates for attending the Waterways Advisory Board meeting, a Groomer meeting and he attended the ICRIMP training put on by Jim McNall.

Commissioner Rasor: Commissioner Rasor provided updates from attending a Panhandle Health District meeting and did not attend but provided updates for the Bonner County Aquatic Invasive Species Task Force meeting.

PUBLIC COMMENT

Mike Brown from Blue Sky Radio News questioned the purpose of a meeting scheduled with the Clerk regarding reserves. Commissioner Rasor stated the meeting is to get a handle on all reserve funds to find out exactly how much the county has and where it is.

CONSENT AGENDA

- 1) Liquor Licenses (17): Downtown Crossing, Sandpoint, ID; Holiday Shores Resort, Hope, ID; Coldwater Creek, Sandpoint, ID; Coldwater Creek, Sandpoint, ID; Hideaway Lounge, Ponderay, ID; Long Bridge Grill, Sagle, ID; Popeye's Lounge, Priest River, ID; Travel America Plaza, Sagle, ID; Hays Chevron, Clark Fork, ID; A&P Bar & Grill, Sandpoint, ID; Lake Pend Oreille Cruises, Inc., Hope, ID; The Happy Hour, Kootenai, ID; Pack River General Store, Sandpoint, ID; Payless Gas, Kootenai, ID; Arnie's, Kootenai, ID; Anchor Gas and Boat Storage, Sagle, ID; Hill's Resort Inc, Priest Lake, ID.
- 2) Approval of Bonner County Commissioners' Minutes for October 4, 2011

Commissioner Rich made a motion to approve the Consent Agenda. Commissioner Nielsen seconded the motion noting that dates on several of the licenses require corrections as discussed. All in favor. The motion passed.

EMERGENCY MANAGEMENT – Bob Howard

- 1) Updates on Staff, Projects and Department.

Director Bob Howard provided updates on staff, projects and the department. Director Howard had a meeting with the Emergency Food and Shelter Program and some concerns are for 2 agencies within the county which have not met compliance at federal level; and funds are being reallocated to different food banks.

- 2) Discussion/Decision Regarding Regarding American Red Cross Facility Use Agreement

After some discussion Commissioner Nielsen questioned that the agreement states no sheltering of people and mentions a separate written agreement which the Board has not seen. The main reason this shelter was developed was to be able to shelter people and he would like to see some type of separate agreement that would allow for sheltering of people.

Commissioner Nielsen made a motion to table for further information. Commissioner Rich seconded the motion. All in favor. The motion passed.

ROAD & BRIDGE – Ryan Luttmann

- 1) Updates on Staff, Road Districts and Projects.

Director Ryan Luttmann provided winter maintenance updates stating that the department is plowing, sanding, chasing water, clearing culverts drainage and addressing minor equipment repairs.

SOLID WASTE, WATERWAYS, PARKS & RECREATION and WEEDS – Leslie Marshall

- 1) Updates on Staff, Projects and Departments.

Director Leslie Marshall presented general updates for Solid Waste; Weeds; and Waterways – Parks and Recreation.

Director Marshall questioned the possibility of an auction to dispose of equipment, and other departments might have a similar need. It was decided to discuss this at the Department Head meeting. Director Marshall also had a question in regards to a donation request from Healthy Habitats Coalition. Commissioner Rasor suggested that she encourage them to seek private donations and Commissioner Nielsen agreed.

PLANNING & ZONING – Clare Marley

- 1) Discussion/Decision Regarding Nell Shipman Surety Release, File S1096-04

Commissioner Nielsen made a motion to approve the authorization for the Nell Shipman Surety Release, File S1096-04. Commissioner Rich seconded the motion. All in favor. The motion passed.

- 2) Department Updates

Clare Marley provided the following updates: a workshop has been scheduled for the Clagstone development agreement and the agreement has been posted to the website; intentions are to have the agreement signed prior to January 1st; and some of the Planning staff attended ICRIMP training

SOLID WASTE, WATERWAYS, PARKS & RECREATION and WEEDS CONTINUED

- 2) Executive Session under Idaho Code §67-2345 (C)/Real Property

At 9:33 a.m. Commissioner Rich made a motion to enter into an Executive Session under Idaho Code **§67-2345(C) Real Property/Property Rights** with Leslie Marshall and Larry Goins. Commissioner Nielsen seconded the motion. All in favor: Roll Call: Commissioner Nielsen, Yes; Commissioner Rasor, Aye; Commissioner Rich, Aye. The motion passed.

At 9:52 a.m. Commissioner Nielsen made a motion to adjourn the Executive Session and reconvene the regular business meeting. Commissioner Rich seconded the motion. All in favor. The motion passed.

MISCELLANEOUS BUSINESS

- 1) Discussion/Decision Regarding Fiscal Year 2012 Salary Survey

Commissioner Nielsen made a motion to assign the completion of the IAC fiscal year 2012 salary survey to HR and Payroll. Commissioner Rich seconded the motion for discussion and commented that he would like buy in from the people assigned to do it. The deadline is January 1, 2012. All those in favor: Commissioner Nielsen, Aye; Commissioner Rasor, Aye; Commissioner Rich, Nay, until there is buy in from the 2 asked to participate. Commissioner Nielsen agreed but stated Marie has asked that he not contact her staff. Chairman Rasor agreed that we should have a buy in from the people assigned the task and stated he would contact Marie, Shelley and Pam.

Commissioner Rich made a motion to take the redistricting call. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

- 7) Discussion/Decision Regarding Redistricting

Commissioner Rich made a motion to support the legal challenge to L87. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

JUSTICE SERVICES – Debbie Stallcup

- 1) Discussion/Decision Regarding Detention Center Road

Commissioner Rich made a motion to have Director Stallcup place the detention center road item on the agenda for a Town Hall meeting in February. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Detention Center Shop Building

Debbie Stallcup provided an update on the project which was followed by a lengthy discussion regarding the Detention Center shop building; no motion was made.

PERSONNEL – Pam Allen

- 1) Update on Staff, Human Resource and Risk Management Projects.
- 2) Executive Session under Idaho Code §67-2345 (A)/Hiring

At 11:30 a.m. Commissioner Nielsen made a motion to enter into an Executive Session under Idaho Code §67-2345(A) **Hiring** with Pam Allen. Commissioner Rich seconded the motion. All in favor: Roll Call: Commissioner Nielsen, Aye; Commissioner Rasor; Aye Commissioner Rich, Aye. The motion passed.

At 11:56 a.m. Commissioner Nielsen made a motion to adjourn the Executive Session and reconvene the regular business meeting. Commissioner Rich seconded the motion. All in favor. The motion passed.

911 DISPATCH – Marcus Robbins

- 1) Updates on Staff, Department, Calls and Projects.
- 2) E-911 Updates.

Marcus Robbins was not present.

- 3) Discussion/Decision Regarding Bonner County Radio Use Agreement with Idaho Fish and Game

Commissioner Nielsen made a motion to approve the Bonner County Radio Use Agreement with Idaho Fish and Game. Commissioner Rich seconded the motion. All in favor. The motion passed

BUILDING & GROUNDS – Ed Buzbee

- 1) Discussion/Decision Regarding Limited Space Concerns

Ed Buzbee had a maintenance issue to attend to and could not make this meeting.

MISCELLANEOUS BUSINESS CONTINUED

- 2) Discussion/Decision Regarding Proposal(s) from Ginno Construction for Sidewalk Replacement(s) at the Bonner County Administration Building

Commissioner Rich made a motion to reject the proposal for sidewalk replacement at the Bonner County Administration Building. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

- 3) Discussion/Decision Regarding LCA Architects, P.A., Invoice No. 0010002, Project No. 09003.04, Bonner County Courthouse Remodel, Phase I

Commissioner Rich made a motion to approve payment to LCA Architects for invoice number 0010002 for Bonner County courthouse remodel. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

- 4) Discussion/Decision Regarding Ginno Construction/LCA Architects Proposal of Structural Upgrades to the Bonner County Courthouse

After a brief discussion it was decided to discuss this at the end of the meeting.

- 5) Discussion/Decision Regarding Treasury Appropriation for Fund 41, Building Construction - **Resolution**

Commissioner Nielsen made a motion to approve Resolution #11-114, Treasury Appropriation, Current Expense Fund. Commissioner Rich seconded the motion. All in favor. The motion passed.

- 6) Discussion/Decision Regarding Town Hall Meeting

Commissioner Rich made a motion to table the decision for a Town Hall Meeting to a mutually agreeable time in January. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

SANDPOINT AIRPORT – Jason Hauck

- 1) Discussion/Decision Regarding Landlord's Release and Consent

Commissioner Nielsen made a motion to table this until the next business meeting, November 29th. Commissioner Rich seconded the motion. All in favor. The motion passed

EMS – Rob Wakeley

- 1) Update on Staff, Department, Calls and Projects.

Chief Rob Wakeley did not have updates to provide however he did discuss the latest approved floating holiday resolution with the Board. Commissioner Rasor clarified that the resolution applied to everyone including EMS.

PERSONNEL – Pam Allen

- 1) Update on Staff, Human Resource and Risk Management Projects.

Pam Allen provided updates on staff, human resource and risk management projects and presented change of status and new hires to the Board.

Commissioner Rich made a motion to approve change of status and hires. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

- 3) Executive Session under Idaho Code §67-2345 (B)/Personnel 1) Recruitment, New Hires, Change of Status.

At 12:19 p.m. Commissioner Rich made a motion to enter into an Executive Session under Idaho Code §67-2345(B) Personnel/Job Descriptions with Leslie Marshall. Commissioner Nielsen seconded the motion. All in favor: Roll Call: Commissioner Nielsen, Yes; Commissioner Rasor, Aye; Commissioner Rich, Aye. The motion passed.

At 12:51 p.m. Commissioner Rich made a motion to adjourn the Executive Session and reconvene the regular business meeting. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

Commissioner Nielsen made a motion to approve the Technical Services Assistance, part-time position as redrafted. Commissioner Rich seconded the motion. All in favor. The motion passed.

MISCELLANEOUS BUSINESS CONTINUED

- 4) Discussion/Decision Regarding Ginno Construction/LCA Architects Proposal of Structural Upgrades to the Bonner County Courthouse

After a brief discussion it was decided to postpone this item indefinitely the proposal of structural upgrades until the Board obtains updated funding information from the Clerk.

Commissioner Nielsen made a motion to postpone the proposal from Ginno Construction until November 23 as to be able to meet with the Clerk regarding courthouse funding. Commissioner Rich seconded the motion. All in favor. The motion passed

There being no further business to come before the meeting, at 1:05 p.m. Commissioner Rich made a motion to adjourn the business meeting. Commissioner Nielsen seconded the motion. All in favor. The motion passed.


On Wednesday, November 16, 2011, Treasurer Cheryl Piehl met with the Board to discuss the following files: **Approved:** RPD37670070020A 2011; RP57N01W081450A 2011.

On Wednesday, November 16, 2011, Assistance Director Kevin Rothenberger met with the Board to discuss the following files: **Approved:** 2011-153 Suspended Case; 2011-211 Appealed Case; 2012-013 **Denied:** 2010-302 Appealed Case; 2011-142 Appealed Case; 2011-192 Appealed Case; 2012-002; 2012-016; 2012-017.

On Monday, November 23, 2011 at 2:00 p.m. a Special Meeting was held pursuant to Idaho Code §67-2343(2) to discuss reserves with the Clerk.

Commissioner Nielsen made a motion to postpone the Ginno Construction structural proposal dated November 17, 2011 to the Tuesday, November 29, 2011 meeting. Commissioner Rich seconded the motion. All in favor. The motion passed.

ATTEST: Marie Scott, County Clerk



Cornel Rasor, Chairman

By 

Deputy Clerk