

Bonner County

Board of Commissioners

Lewis Rich

Cornel Rasor

Mike Nielsen

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

October 4, 2011 - 8:45 AM

Bonner County Administration Bldg.

Third Floor Conference Room

1500 Hwy 2, Suite 308, Sandpoint, ID

On Tuesday, October 4, 2011 the Bonner County Commissioners met for their regularly scheduled meeting with all three Commissioners present.

CALL TO ORDER

Chairman Lewis Rich called the meeting to order at 8:45 a.m.

INVOCATION

Jim Osman from the Kootenai Community Church presented the Invocation.

PLEDGE OF ALLEGIANCE

ADOPT ORDER OF THE AGENDA

Chairman Rich advised of the following changes to the Agenda:

- 1) Miscellaneous Add Item #6 – Discussion/Decision Regarding Letter to House National Parks, Forest and Public Lands Subcommittee
- 2) Miscellaneous Add Item #7 – Discussion/Decision Regarding Treasury Appropriation for Indigent and Charity – Resolution
- 3) Miscellaneous Add Item #8 – Discussion/Decision Regarding Tasking Bonner County Property Rights Council (BCPRC) with Review of EPA Issue in Priest Lake
- 4) Miscellaneous Add Item #9 – Finalize NACO

Commissioner Nielsen made a motion to approve the Order of the Agenda, as amended. Commissioner Rasor seconded the motion. All in favor. The motion passed.

CONSENT AGENDA

- 1) Approval of Bonner County Commissioners' Minutes for 8/16/11 and 8/23/11
- 2) Renumbering of Resolution No. 11-85

Commissioner Rasor made a motion to approve the Consent Agenda. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

SOLID WASTE, WATERWAYS, PARKS & RECREATION and WEEDS – Leslie Marshall

1) Updates on Staff, Projects and Departments.

Director Leslie Marshall presented updates on staff, projects, departments and general updates for Solid Waste; Weeds; Waterways – Parks & Recreation. Director Marshall inquired about an employee, whose last day was yesterday, and asked for the Board's authorization to pay out the vacation pay, and stated Shelley Munson required the Board's approval.

Commissioner Nielsen made a motion to approve the payment of accrued annual leave for a retiring employee and stated it is to come out of the 2010-2011 budget. Commissioner Rasor seconded the motion. All in favor. The motion passed.

Commissioner Nielsen requested Director Marshall will look at getting a committee formed for a transfer station in or near the Treeport area.

2) Discussion/Decision Regarding Appointment of Members to the Bonner County Aquatic Invasive Species Task Force - **Resolution**

Commissioner Rasor made a motion to approve Resolution #11-93 for the appointment of Shannon Williamson and Vernon Roof to the Aquatic Invasive Species Task Force. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

ROAD & BRIDGE – Ryan Luttmann

1) Updates on Staff, Road Districts and Projects.

Director Ryan Luttmann presented updates on staff, road districts and provided updates on projects in District 1, District 2, District 3 and the construction crew.

2) Discussion/Decision Regarding Use of County Property at the District 3 Shop Site

After a lengthy discussion Commissioner Rasor made a motion to instruct Director Ryan Luttmann to contact the Sheriff Department to discuss the use of county property at the District 3 shop site. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

EMERGENCY MANAGEMENT – Bob Howard

1) Updates on Staff, Projects and Department.

Director Bob Howard presented updates as follows:

- Effective 12/29/11 hand held cell phone usage in the City of Sandpoint will be illegal. There was a discussion to obtain Bluetooth devices for county vehicles; and it was decided to also discuss this at the department head meeting.
- Director Howard attended an Emergency Management workshop where it was stated we would have a wet winter similar to last year.
- Director Howard plans to get with IT to discuss licensing for electronic storage devices
- Provided the Board a grant report as of 9/1/11 for all Emergency Management grants

2) Discussion/Decision Regarding Letter to IDL Appointing a POC for Grant Administrations

Commissioner Rasor made a motion to approve appointing Bob Howard as the POC for Grant Administration for IDL grants. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

3) Discussion/Decision Regarding Approval of a RFQ to Provide Treatment of Hazardous Fuels

Commissioner Nielsen made a motion to approve the advertisement and allow Director Howard to go to bid for RFQ to provide treatment of hazardous fuels. Commissioner Rasor seconded the motion. All in favor. The motion passed.

EMS – Rob Wakeley

1) Update on Staff, Department, Calls and Projects.

Chief Rob Wakeley did not have updates to provide; however he briefly discussed various MOU's he plans to have ready for the next agenda.

MISCELLANEOUS BUSINESS

1) Discussion/Decision Regarding Destruction of Records/Treasurer's Department - **Resolution**

Commissioner Rasor made a motion to approve Resolution #11-94, Destruction of Documents for the Treasurer's Department. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

2) Discussion/Decision Regarding Changing Wrenco Precinct Location from Wrenco Community Hall to the Westside Fire Station – **Resolution**

Commissioner Nielsen made a motion to approve Resolution #11-95, Changing the Wrenco Precinct Polling Place from Wrenco Community Hall to the Westside Fire Station. Commissioner Rasor seconded the motion. All in favor. The motion passed.

3) Discussion/Decision Regarding Internet Connectivity to Bank Building

Commissioner Rasor made a motion to authorize Leonard Wilson to continue negotiations with Wireless or Wired (WOW) for internet connectivity to the bank building; not to exceed \$90 per month. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

JUSTICE SERVICES – Debbie Stallcup

1) Discussion/Decision Regarding Video Arraignment Equipment Mini Grant

Commissioner Nielsen made a motion to authorize Debbie Stallcup to accept the grant for the video arraignment equipment and authorize the Chair to sign administratively. Commissioner Rasor seconded the motion. All in favor. The motion passed.

SHERIFF'S DEPARTMENT – Sheriff Daryl Wheeler

1) Discussion/Decision Regarding Donation of a Vehicle to the Ponderay Police Department - **Resolution**

Commissioner Nielsen made a motion to approve Resolution #11-96 authorizing the Sheriff's Department to donate a vehicle to the Ponderay Police Department. Commissioner Rasor seconded the motion. All in favor. The motion passed.

911 DISPATCH – Marcus Robbins

- 1) Updates on Staff, Department, Calls and Projects.
- 2) E-911 Updates.

Director Marcus Robbins provided updates as follows:

- Sundance repair work has been completed
- A new hire is due to start in a week
- Sprint/Nextel will be testing Phase II wireless around October 11th
- We will receive an IECC grant; to receive all applied for except the video conference system
- Estimates have been requested for Gold Mountain Rd for power and a 180' tower
- Clark Fork had issues with phones and some equipment was replaced
- Courthouse – discussed making arrangements to have access to a trailer

MISCELLANEOUS BUSINESS CONTINUED

- 4) Discussion/Decision Regarding Payment for Claims in Batch #28

General Fund	\$	34,035.67
Road & Bridge	\$	57,048.88
Airport	\$	3,363.70
Elections	\$	1,067.59
Drug Court	\$	1,068.54
District Court	\$	4,885.39
911 Fund	\$	68,565.33
Court Interlock	\$	273.00
Indigent & Charity	\$	11,778.11
Revaluation	\$	134.41
Solid Waste	\$	14,787.56
Torts	\$	2,381.12
Justice Fund	\$	62,131.69
Waterways	\$	13.82
Building and Construction	\$	465,554.47
Grants	\$	38,795.32
Drainage District	\$	84.02

Commissioner Rasor made a motion to approve Claims Batch #28. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

- 5) Discussion/Decision Regarding Payment for Claims EMS Batch #28

Ambulance District	\$	47,548.41
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Commissioner Rasor made a motion to approve EMS Claims Batch #28. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

6) Discussion/Decision Regarding Letter to House National Parks, Forest and Public Lands Subcommittee

Commissioner Rasor made a motion to approve sending the letter to House National Parks, Forest and Public Land Subcommittee. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

8) Discussion/Decision Regarding Tasking Bonner County Property Rights Council (BCPRC) with Review of EPA Issue in Priest Lake

Commissioner Rasor made a motion to approve tasking Bonner County Property Rights Council with review of EPA issue in Priest Lake. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

9) Discussion to support NACO

There was a lengthy discussion regarding NACO.

Commissioner Nielsen made a motion to revisit the NACO membership issue at the 10/11/11 meeting. Commissioner Rasor seconded the motion. All in favor. The motion passed.

PERSONNEL – Pam Allen

1) Recruitment, New Hires, Change of Status.

Director Pam Allen presented the following:

- A change of status for Road & Bridge
- Hire sheets for: a Plant House Assistant for Juvenile Detention; Juvenile Detention Tech for Justice Services; replacing a person for the Clerk's office; and a position for Dispatch/911.

Commissioner Nielsen made a motion to approve as submitted by Personnel Director Pam Allen. Commissioner Rasor seconded the motion. All in favor. The motion passed.

2) Discussion/Decision Regarding Minimum/Maximum Endorsement Between Bonner County and PacificSource Health Plans

Commissioner Nielsen made a motion to approve the Minimum/Maximum endorsement between Bonner County and PacificSource Health Plans and authorize the Chair to sign administratively. Commissioner Rasor seconded the motion. All in favor. The motion passed.

3) Discussion/Decision Regarding Bonner County Section 125 Flexible Benefits Plan, Revised and Restated 10-01-11

Commissioner Nielsen made a motion to approve the Section 125 Flexible Benefits Plan, Revised and Restated 10-01-11 and authorize the Chair to sign administratively. Commissioner Rasor seconded the motion. All in favor. The motion passed.

At 10:32 a.m. Commissioner Nielsen made a motion to enter into an Executive Session under Idaho Code **§67-2345(A) Hiring/Compensation** with Pam and Marie Scott. Commissioner Rasor seconded the motion. All in favor: Roll Call: Commissioner Nielsen, Yes; Commissioner Rich, Aye; Commissioner Rasor, Aye. The motion passed.

At 10:44 a.m. Commissioner Rasor made a motion to adjourn the Executive Session and reconvene the regular business meeting. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

MISCELLANEOUS BUSINESS CONTINUED

7) Discussion/Decision Regarding Treasury Appropriation for Indigent and Charity – Resolution

Commissioner Rasor made a motion to approve Resolution #11-97, Fiscal Year 2011-2012, Treasury Appropriation for Indigent and Charity, to be corrected by the Clerk changing the rate to \$50,000 and the appropriate line items to reflect that change. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

Commissioner Nielsen made a motion to approve the submitted hire sheets for Indigence and the Clerks Office. Commissioner Rasor seconded the motion. All in favor. The motion passed.

Commissioner Rasor made a motion to change Resolution #11-85 to #11-98, whereas Resolution #11-85 is to remain for the Treasury Appropriation for the Fair Grounds and the Noxious Weed Department, Budget Carryover Resolution will have the new number of Resolution #11-98. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

At 11:00 a.m. Commissioner Rasor made a motion to recess until such time later today to complete a resolution. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

At 11:47 a.m. Commissioner Rasor made a motion to reconvene the regular business meeting. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

The Board previously authorized the signing of Resolution #11-97 and now that corrections have been made, will go forward with signing.

There was a discussion regarding timely issues to add an additional Executive Session and one add on item.

The Property Rights Council is starting to receive submissions and does not currently have a review committee set up to receive these items and therefore Commissioner Rasor would like to be nominated to receive issues.

Commissioner Nielsen made a motion to appoint Commissioner Rasor to be the Chairman for the Review Committee for the Property Rights Council issues. Chairman Rich stepped down from the Chair and seconded the motion. All in favor. The motion passed.

Scott Bauer was present to discuss the process regarding a Property Rights Council proposal from Jack & Jill Barron. The proposal form is a checklist that may be found on the website. Scott Bauer recommended an official process to receive information for the Property Rights Council to review.

At 11:55 a.m. Commissioner Rasor made a motion to enter into an Executive Session under Idaho Code **§67-2345(A) Hiring/Contracts** with Scott Bauer. Commissioner Nielsen seconded the motion. All in favor: Roll Call: Commissioner Nielsen, Yes; Commissioner Rich, Aye; Commissioner Rasor, Aye. The motion passed.

At 12:05 p.m. Commissioner Rasor made a motion to adjourn the Executive Session and reconvene the regular business meeting. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

At 12:10 p.m. Commissioner Rasor made a motion to enter into an Executive Session under Idaho Code §67-2345(F) **Litigation/Property Tax Exemption** with Scott Bauer. Commissioner Nielsen seconded the motion. All in favor: Roll Call: Commissioner Nielsen, Yes; Commissioner Rich, Aye; Commissioner Rasor, Aye. The motion passed.

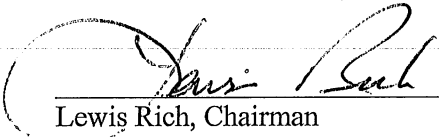
At 12:20 p.m. Commissioner Rasor made a motion to adjourn the Executive Session and reconvene the regular business meeting. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

There being no further business to come before the meeting, at 12:20 p.m. Commissioner Rasor made a motion to adjourn the business meeting. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

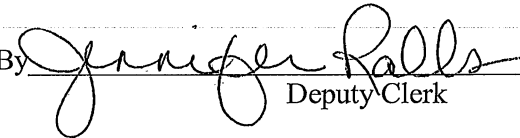
On Wednesday, September 28, 2011, Treasurer Cheryl Piehl met with the Board to discuss the following files: **Approved:** PPD0635000014AA 2011; PPS0000015330YA 2011-2008; PP036910020100A 2011; RPE0415001006TA 2011-2008; RP000630020110A 2010-2011. **Denied:** PP036910020100A 2010.

On Wednesday, September 28, 2011, Assistance Director Kevin Rothenberger met with the Board to discuss the following files: **Approved:** 2011-263 Amended Approval; 2011-283 Amended Approval; 2011-300. **Denied:** 2011-285; 2011-286; 2011-296.

ATTEST” Marie Scott, County Clerk



Lewis Rich, Chairman

By 

Deputy Clerk