

Bonner County

Board of Commissioners

Lewis Rich

Cornel Rasor

Mike Nielsen

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

May 3, 2011 - 8:45 AM

Bonner County Administration Bldg.

Third Floor Conference Room

1500 Hwy 2, Suite 308, Sandpoint, ID

On Tuesday, May 3, 2011 the Bonner County Commissioners met for their regularly scheduled meeting with all three Commissioners present.

CALL TO ORDER

Chairman Lewis Rich called the meeting to order at 8:45 a.m.

INVOCATION

Dave Olson from the First Lutheran Church presented the Invocation.

PLEDGE OF ALLEGIANCE

ADOPT ORDER OF THE AGENDA

Chairman Rich advised of the following changes to the Agenda:

- 1) **MISCELLANEOUS:** Add Item 8 – Discussion/Decision Regarding Approval of Invoice No. M110, from Edwin E. Muehlbach for the Appraisal, Priest River Airport, 12.5 acre Land Acquisition Project
- 2) **MISCELLANEOUS:** Add Item 9: Discussion/Decision Regarding Change Proposal Requests, 10, 11, 12, and 13 from Ginno Construction for the Bonner County Administration Building.
- 3) Clare Marley, Planning & Zoning will not be presenting any updates.

Commissioner Rasor made a motion to adopt the Order of the Agenda, as amended. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

MEETING UPDATES

Commissioner Rasor: Commissioner Rasor attended the Tri-State Water Quality Council meeting that included a presentation by Luke Osborne regarding monitoring water quality in Clark Fork and the Pend Oreille Basin. The US Department of Agriculture met with the Commissioners to discuss trapping problems and also asked for additional funding this year. Commissioner Rasor also reported on the CASA breakfast fundraiser which is raising the funds to serve over 350 children in the five northern Idaho counties.

Commissioner Nielsen: Commissioner Nielsen reported on the Fair Board meeting where Larry Enright was installed as a new board member; the removal of the alcohol beverage use code, Idaho Code §23-945, is being reviewed. The removal of this Code would allow beer to be taken from one area to another in the arena area; with

the removal of the Code, they would increase Police presence in the arena area events; and goats, which are being used for brush clean-up on County and City property, are being housed in the swine area. Commissioner Nielsen also advised May 18, 2011 is a meeting between the Sandpoint City Council and the Commissioners to discuss Cody Van Dyke's recommendation to put a road on the south 30 feet of County property and the adjacent north 30 feet of private property.

Commissioner Nielsen also attended the Priest River Airport Board meeting on April 28: The Airport has the wrong type of fire extinguishers and will need to purchase the CO2 extinguishers; the vehicle gate opener is working; the "man gate" needs repair, the fence still needs repair; ES Engineering provided an update on the 12.5 acre land acquisition which appraised at \$150,000. A clean-up day will be set for June and they are still looking into fuel system solutions. Additionally, Commissioner Nielsen did remind the Airport Board that the \$55,000 received from the Sandpoint Airport was a loan and would have to be paid back at a future date.

Commissioner Rich: Commissioner Rich reported he attended the Region 1 Juvenile Detention Budget meeting; they acknowledged the receipt of Bonner County's notice of withdrawal from the Region 1 contract in 2012; District 1 has advised their attorney is reviewing the letter. Commissioner Rich is very comfortable with our tender of notice of withdrawal. Commissioner Rich reported on the Kinderhaven Board meeting and the BCATT monthly meeting advising most the earth work on the Byway is completed; the Dover Bridge decking has been completed and will soon be surfaced. All three Commissioners met with Juvenile Detention and the contractor on the project, Ormand Builders, to discuss special challenges that need to be addressed regarding ground work; however, the project is pretty much on schedule.

PUBLIC COMMENT

There were no public comments.

CONSENT AGENDA

- 1) Approval of Public Hearing Minutes of April 13, 2011 and April 20, 2011.
- 2) Liquor License: Thick & Thin Meats & More, Priest River, ID.
- 3) Approval of Minutes from the Bonner County Commissioners' Meeting of April 5, 2011.

Commissioner Rasor made a motion to approve the Consent Agenda. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

SOLID WASTE, WATERWAYS, PARKS & RECREATION and WEEDS – Leslie Marshall

- 1) Updates on Staff, Projects and Departments.

Director Leslie Marshall presented updates on staff, projects and departments: Solid Waste: Recycle, site cleanup, hazmat, pushing up lumber piles at Idaho Hill and Colburn; TVs are being picked up from all sites and taken to the Colburn Culver site; work continues on the hazmat shack at the Eastriver site. In Weeds: Rental equipment is being calibrated; neighborhood co-op applications are being reviewed; the herbicide order for summer spraying is being developed and the roads are being checked for weed growth. In Waterways: Clean-up at boat launches and bathrooms are ongoing along with some repairs; road improvements are going forward at Garfield Bay along with sweeping sand at Bonner Park West, The Waterways Advisory Board had a field trip to Outlet Bay and Bishops to view and evaluate the dock request.

- 2) Discussion/Decision Regarding Reappointment of Weed Board Members.

Commissioner Nielsen made a motion to approved Resolution No. 11-43 Reappointing Dan Elliott, Ray Delay and Dale VanStone to the Bonner County Weed Advisory Board. Commissioner Rasor seconded the motion. All in favor. The motion passed.

ROAD & BRIDGE – Ryan Luttmann

1) Updates on Staff, Road Districts and Projects.

Director Ryan Luttmann presented updates on staff, road districts and projects: Grading is ongoing in all three Districts; the part timers will be on board May 9 to get the summer projects going; in District 1 sweeping and a roadside drainage training class were completed; District 2 was shaking sand and slide material was removed from Peninsula Road; District 3 did pothole patching, spot graveling, Lightning Creek Road was ditched and a roadside drainage training class was also held. The Construction Crew has crack sealing training Monday and the patch machine is in District 3. Director Luttmann advised the Federal Highway Reviews are on Wednesday.

There followed a general discussion of the road problems throughout the County due to the unusual weather this year.

EMERGENCY MANAGEMENT – Bob Howard

1) Updates on Staff, Projects and Department.

Director Bob Howard presented updates on staff, projects and the department. The BONfire meeting was cancelled because information on Federal funding was not available; the FEMA assessment team advised that the Road & Bridge damages submission was exemplary and there will be a Road Tour with FEMA on May 4. The Corp of Engineers reported on snow pack and flooding and proposed a meeting on Wednesday, May 18 with elected officials and FEMA in the daytime and an evening meeting for the Public, to update the Public on flooding issues. Director Howard also reviewed a 2008, 2009 and 2010 grant report which sets forth total expenditures and ending balances each year. Mr. Howard also advised of the possibility of transferring unused funds from one year to the next in June. Director Howard also confirmed the "drop dead" dates for submission requests.

2) Update on Mitigation of Diesel Spill at Westside Groomer Barn.

Director Howard presented an update on the mitigation efforts for the diesel spill at the Westside Groomer barn; advising Solid Waste is working with Emergency Management and DEQ, which will monitor the excavation materials and submit the test materials (Bonner County will pay for the testing costs); with the assistance of the Solid Waste Department the cost of the hazmat disposal will be approximately \$1000 to \$1500. Director Howard has completed and submitted the damage report to ICRMP. Commissioner Rich opined that any expenses incurred as a result of this spill would be submitted to the Groomers for reimbursement.

EMS – Rob Wakeley

1) Update on Staff, Department, Calls and Projects.

Chief Rob Wakeley presented updates on staff, the department, calls and projects advising on Sunday one crew member went out the back door and came face to face with black bear. Chief Wakeley reported on the increase in call volumes, transports and inter-facility transports for the month of April, year-to-date and for the service providers, as well as response times for the time periods.

2) Discussion/Decision Regarding Approval of Resolution Regarding 2010/2011 Bonner County Ambulance District Treasury Appropriation.

Commissioner Rasor made a motion to approve Resolution No. 11-44, authorizing the Clerk to open the budget and increase line item 76-01-801-00 Capital Vehicles by \$7700 from \$10,000 to \$17,700. 2010/2011 Bonner County Ambulance District Treasury Appropriation. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

Chief Wakeley also requested the scheduling of an Executive Session at the Tuesday, May 10, 2011 meeting.

PERSONNEL – Pam Allen

1) Recruitment, New Hires, Change of Status.

Human Resources Director Pam Allen presented new hire sheets on behalf of Ryan Luttmann, Director of Road and Bridge. The hire sheets are for the part-time summer crew, summer hire sheets for Marine Patrol and one other hire sheet for the Sheriff's Office for a Patrol Deputy replacing an employee who is no longer working for Bonner County.

Commissioner Nielsen made a motion to accept the part-time hire sheets for Road and Bridge and the Sheriff's Office and the hire sheet for the fulltime position that became vacant in the Sheriff's office. Commissioner Rasor seconded the motion. All in favor. The motion passed.

2) Executive Session with Clare Marley.

At 9:37 a.m. Commissioner Nielsen made a motion to enter into an Executive Session under Idaho Code §67-2345(B) Personnel/Hiring. Commissioner Rasor seconded the motion. All in favor. Roll Call; Commissioner Nielsen, Aye; Commissioner Rich, Aye; Commissioner Nielsen, Aye. The motion passed.

At 9:45 a.m. Commissioner Nielsen moved to adjourn the Executive Session and return to the regular business meeting. Commissioner Rasor seconded. All in favor. The motion passed.

Commissioner Nielsen made a motion to approve the request from Planning & Zoning to allow an intern to come to work, on a voluntary basis, beginning June, 2011 through the end of the budget year. Commissioner Rasor seconded the motion. All in favor. The motion passed.

SHERIFF'S DEPARTMENT

1) Discussion/Decision Regarding Applying for a Three-Year COPS grant.

Undersheriff Bob Bussey and Officer Rohr Lakewold appeared to update the Commissioners on the COPS grant request. This program funds a new officer's salary, benefits and some administration costs for a period of three years with the County committing to pay salary and benefits for a fourth year. The grant application is due May 25. Undersheriff Bussey brought statistical information regarding Bonner County population growth (static population and tourists populations). The population of Bonner County peaks at 150,000 to 160,000 in the summertime; emergency services/law enforcement are usually the first dispatched, first to arrive. The information also contained, in addition to calls for services from 2007 to 2010 through dispatch, "on-view" tickets and Sheriff services that patrols come across during the day. The information was for sworn and non-sworn personnel. Undersheriff Bussey also gave an update on the number of personnel and changes in positions that the Department has undergone since 2007. If the number of personnel is not increased, the Sheriff's Department will have to reevaluate and prioritize the response criteria.

The basis for determining the number of officers a Department can request is based on 5% of the sworn force. Using the sworn force on the Sheriff side it would be 2 additional officers. If using the sworn force on the Jail and Sheriff side it could go to 4.

Commissioner Nielsen made a motion to authorize the Sheriff's office to submit a grant for two positions under the COPS grant. Commissioner Rasor seconded the motion. All in favor. The motion passed.

Undersheriff Bussey also discussed a new program called "Coffee with Cops" that Sheriff Wheeler is starting. The Sheriff and other officers will go to coffee shops throughout the county and spend a couple of hours passing out literature and allowing the public to visit with the staff. The goal is to do two get-togethers per month.

911 DISPATCH – Marcus Robbins

- 1) Updates on Staff, Department, Calls and Projects.
- 2) E-911 Updates.

Director Marcus Robbins presented updates on staff, department, calls, projects and Enhanced 911 as follows:

Enhanced 911: An agreement has been reached with AT&T to move forward to the switch over in about six months. Verizon has still not responded and it is the largest provider.

The equipment order for repair parts has been placed for the Teltronic repair; once a shipping date has been received the repair date will be scheduled.

3) Executive Session under Idaho Code §67-2345(B) Personnel/Hiring.

Director Marcus Robbins also requested an Executive Session.

At 10:00 a.m. Commissioner Rasor made a motion to enter into an Executive Session under Idaho Code §67-2345(B) Personnel/Hiring with 911-Dispatch Director Marcus Robbins. Commissioner Nielsen seconded the motion. All in favor. Roll Call: Commissioner Nielsen, Aye; Commissioner Rich, Aye; Commissioner Rasor, Aye. The motion passed.

At 10:29 a.m. Commissioner Rasor moved to adjourn the Executive Session and return to the regular business meeting. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

MISCELLANEOUS

1) Discussion/Decision Regarding Approval of Bonner County Batch #17.

Bonner County Claims Batch #17

| | |
|-------------------------|------------|
| General Fund | 50,217.51 |
| Road and Bridge | 18,802.18 |
| Airport | 286.83 |
| Elections | 262.92 |
| Drug Court | 645.59 |
| District Court | 5,606.41 |
| 911 Fund | 9,070.76 |
| Court Interlock Devices | 285.00 |
| Health District | 58,874.00 |
| Indigent an Charity | 13,660.00 |
| Junior College Fund | 800.00 |
| Revaluation | 1,520.19 |
| Solid Waste | 10,256.82 |
| Tort | 3,035.00 |
| Parks & Recreation | 167.84 |
| Justice Fund | 202,787.25 |
| Snowmobile Priest Lake | 17,889.27 |
| Snowmobile, Sandpoint | 22.03 |
| Waterways | 558.69 |
| Building Construction | 246,537.83 |
| Grants | 1,746.88 |

Commissioner Rasor made a motion to approve Bonner County Batch #17. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Approval of Bonner County EMS Batch #17.

Bonner County EMS Claims Batch #17

Ambulance District 22,980.76

Commissioner Nielsen made a motion to approve Bonner County EMS Batch #17. Commissioner Rasor seconded the motion. All in favor. The motion passed.

- 3) Discussion/Decision Regarding Approval of Application Certificate for Payment, Invoice 7000 from Ginno Construction for Bonner County Courthouse Remodel.

Commissioner Rasor made a motion to approve the Application Certificate for Payment, Invoice 7000 from Ginno Construction for Bonner County Courthouse Remodel. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

The following was taken out of order:

- 5) Discussion/Decision Regarding Approval of LCA Invoice No. 0003042, Services from March 1, 2011 through March 31, 2011, Bonner County Administration Building Remodel.

Commissioner Nielsen made a motion to approve LCA Invoice No. 0003042, Services from March 1, 2011 through March 31, 2011, Bonner County Administration Building Remodel. Commissioner Rasor seconded the motion. All in favor. The motion passed.

- 4) Discussion/Decision Regarding Approval of Application Certificate for Payment, Invoice 7001 from Ginno Construction for Bonner County Administration Building.

Commissioner Nielsen made a motion to approve the Application Certificate for Payment, Invoice 7001 from Ginno Construction for Bonner County Administration Building in the amount of \$282,160.86. Commissioner Rasor seconded the motion. All in favor. The motion passed.

- 6) Discussion/Decision Regarding Approval of LCA Invoice No. 0003043, Services from March 1, 2011 through March 31, 2011 for Bonner County Courthouse remodel Phase I.

Commissioner Rasor made a motion to approve LCA Invoice No. 0003043, Services from March 1, 2011 through March 31, 2011 for Bonner County Courthouse remodel Phase I in the amount of \$1,644.28. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

- 7) Discussion/Decision Regarding Approval of Invoice from Stanley Moe of Columbia Valuation Group, for Review Appraisal, Priest River Airport, 12.5 Acre Land Acquisition, File No. CVG 1701-11.

Commissioner Nielsen made a motion to approve the Invoice from Stanley Moe of Columbia Valuation Group, for Review Appraisal, Priest River Airport, 12.5 Acre Land Acquisition, File No. CVG 1701-11 in the amount of \$1,500. Commissioner Rasor seconded the motion. All in favor. The motion passed.

- 8) Discussion/Decision Regarding Approval of Invoice No. M 1100, from Edwin E. Muehlbach for the Appraisal, Priest River Airport, 12.5 acre Land Acquisition Project.

Commissioner Nielsen made a motion to approve Invoice No. M 1100, from Edwin E. Muehlbach for the Appraisal, Priest River Airport, 12.5 acre Land Acquisition Project in the amount of \$4,000. Commissioner Rasor seconded the motion. All in favor. The motion passed.

- 9) Discussion/Decision Regarding Change Proposal Requests 10, 11, 12 and 13 from Ginno Construction for the Bonner County Administration Building.

Commissioner Nielsen made a motion to approve Change Proposal Requests 10 (\$5,107), 11 (\$8,920) 12 (\$4,615) and 13 (\$464) with the removal of the sales tax charges. Commissioner Rasor seconded the motion. All in favor. The motion passed.

There being no other business to come before the meeting, at 10:43 a.m. Commissioner Nielsen made a motion to adjourn the meeting. Commissioner Rasor seconded the motion. All in favor. The motion passed.

On Tuesday April 26, 2011, Assistance Director Kevin Rothenberger met with the Board to discuss the following files: **Approved:** 2011-149, 2011-157, 2011-163, 2011-171, 2011-177 and 2011-179. **Denied:** 2011-167, 2011-173 and 2011-178.

There were no tax cancellations this week.

On Wednesday, April 27, 2011 at 1:00 p.m. a Special Meeting was held pursuant to Idaho Code §67-2343(2) with Debbie Stallcup, Jim Martin, the Inspection/Certification Team from State of Idaho and the Board for a debriefing on the Juvenile Detention Facility.

On April 27, 2011 at 1:30 p.m. an Executive Session was held pursuant to Idaho Code §67-2345(B) with Pam Allen and the Board regarding Personnel Issues/Appeal Hearing Deliberations.

On Wednesday, April 27, 2011 at 3:00 p.m. a Special Meeting was held pursuant to Idaho Code §67-2343(2) with Ginno Construction Representatives and the Board regarding the Bonner County Administration Building Remodel.

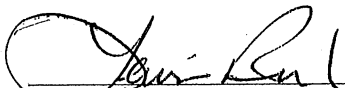
On Thursday, April 28, 2011 at 11:00 a.m. a Special Meeting was held pursuant to Idaho Code §67-2343(2) with Debbie Stallcup, Ormand Brothers and the Board regarding the Juvenile Justice facility.

On Friday, April 29, 2011 at 10:00 a.m. an Executive Session was held pursuant to Idaho Code §67-2345(1)(a) with Pam Allen, Scott Bauer, Marie Scott and the Board for an RFP Interview for a health care broker.

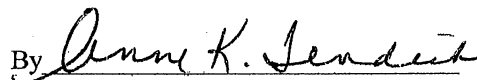
On Monday, May 2, 2011 at 10:00 a.m., 1:00 p.m., and 3:00 p.m. Executive Sessions were held pursuant to Idaho Code §67-2345(1)(a) with Pam Allen, Scott Bauer, Marie Scott and the Board for an RFP Interview for a health care broker.

On Tuesday, May 3, 2011 at 3:00 p.m. Executive Session was held pursuant to Idaho Code §67-2345(1)(a) with Pam Allen, Scott Bauer, Marie Scott and the Board for an RFP Interview for a health care broker.

ATTEST: Marie Scott, County Clerk



Lewis Rich, Chairman

By 

Deputy Clerk